YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MES Keveeyam College Valanchery
• Name of the Head of the institution	Dr. C. Rajesh
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04942644380
• Mobile no	9446768376
• Registered e-mail	principal@meskeveeyamcollege.ac.in
• Alternate e-mail	iqac@meskeveeyamcollege.ac.in
• Address	Valanchery
• City/Town	Valanchery
• State/UT	KERALA
• Pin Code	676552
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Calicut**
• Name of the IQAC Coordinator	**Dr. Najila T Y**
• Phone No.	**04942642670**
• Alternate phone No.	**04942644380**
• Mobile	**9495971122**
• IQAC e-mail address	**iqac@meskeveeyamcollege.ac.in**
• Alternate Email address	**iqac.meskvm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://meskeveeyamcollege.ac.in/Home/IQAC/AQAR/173
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A+**	**3.44**	**2021**	**07/09/2021**	**06/09/2026**

6.Date of Establishment of IQAC	**09/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	**FIST**	**DST**	**2020**	**750000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	10
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC has encouraged teachers to use digital modes effectively for curricular transaction 2. Use of facilities of ECDC was promoted 3. Indigenous learning management system KVM LMS was introduced 4. Suvidya scholarship was launched for meritorious students 5. Programmes for promoting innovations 6. IQAC coordinated the activities under the PARAMARSH scheme of UGC for mentoring the non-accredited institutions under Institution Innovation Council and IEDC were guided by IQAC

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Certificate courses: Departments shall take initiatives to introduce certificate courses. Certificate courses through external agency shall be promoted	Various departments conducted certificate courses. ASAP courses were also encouraged.
Promotion of Innovations: Innovative ideas for product and process development to be promoted	Activities of Institution Innovation Council promoted. College got a 3 star rating for the activities of the Innovation Council. The Institution Innovation Council (IIC) of the College, Valanchery organized E-Impact Lectures with four sessions.
E-Learning Centre: Facilities for online classes to be enhanced in the pandemic induced scenario	E-Learning Centre and Virtual Conference Hall was established. Development of e-content by students and teachers promoted
Learning Management Systems and e-learning: Proper training to teachers and students e-teaching and e-learning through learning management system	Moodle based LMS was introduced. The Internal Quality Assurance Cell organized webinars for students and teachers on Learning Management Systems and e-Learning Tools. IQAC organised a workshop on Moodle based LMS of the college. The hands-on training was led by Mr. Sayed Hussain and Mrs. Najiya
Faculty Development Programmes: Participation of faculty members in the Professional Development Programmes may be encouraged	IQAC organized faculty development programmes 1. A one-week Faculty Development Programme (FDP) in association with the Kerala State Higher Education Council (KSHEC) was conducted by the IQAC of MES Keveeyam College, Valanchery from 3 to 7 August 2020. 2. A four-day online workshop on 'Research: Proposals, Publications and Patents" in

	association with the Intellectual Property Rights Information Centre - Kerala (IPRICK) under the Kerala State Council for Science, Technology and Environment was conducted from 28 September to 1 October 2020. 3. An online faculty development programme on personality development was conducted in association with Centre for Academic Leadership and Education Management of AMU under the Scheme of PMMMNMTT(Pandit Madan Mohan Malavya National Mission on Teachers and Teaching), Ministry of Education.
Promotion of Alumni involvement in developmental activities of college	An online meeting of alumni named euphoria organized. Alumni contribution increased
Promotion of eco-friendliness	The college won the Green Champion Award in 2021 instituted by the Mahatma Gandhi National Council for Rural Education (MGNCRE) under the Ministry of Education, Govt. of India
Promoting quality enhancement in nearby institutions (Giving back to community)	MES Keveeyam College Valanchery has been selected by the Ministry of Education, Govt. of India as the mentor of six colleges under the PARAMARSH scheme of UGC. The scheme is to promote quality initiatives in non-accredited higher educational institutions
Promoting social entrepreneurship	The college was recognised as a Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution by Mahatma Gandhi National Council for Rural Education under the

	Ministry of Education, Govt. of India.
Promoting skill training	The college was recognised as a skill training centre under National Skill Development Council. The college has an MoU with KELTRON for conducting skill-based value added certificate courses
Support to disadvantaged students	The Parent Teacher Association (PTA) launched the Suvidya Scholarship scheme this year. About 100 scholarships are given to meritorious students who do not receive any other government scholarships
Engagement with NEP	The Internal Quality Assurance cell organized a National level webinar on National Education Policy and Higher Education on 25th September 2020
Promotion of scientific temper	In connection with the National Science Day celebrations the science departments of the college jointly organised a three day faculty development programme on 'Role of Science in Society, Industry and Medicine' from 25 to 27 February 2021
Assessing the impact of the current covid situation	A study was conducted among the people in the adopted villages to study the impact of Covid 19 on the livelihood of the people. The study was conducted by the Unnat Bharat Abhiyan Cell of the college
Seminars and workshops by Departments	Different departments organised seminars, workshops and invited lectures
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College governing body	30/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	11/05/2020

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	758

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1634

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	303

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	501

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**75**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**75**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**10027076**
4.3 Total number of computers on campus for academic purposes	**176**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.E.S Keveeyam College Valanchery, being an affiliated institution of University of Calicut, sticks to the syllabi offered by the university to the respective programmes. Academic Calendar is one of the effective mechanisms adopted by the college to implement the curriculum effectively. The Calendar thus prepared by the college

encompasses internal exam dates, college rules and regulations, fee structure, duties and responsibilities of faculties and even include the academic calendar of university.

For the effectual functioning of teaching-learning environment, Teacher's Diary, Class Diary, Tutorial Register, Department Diary and Class Tutorial are being maintained. Action Plan is prepared by every department at the beginning of each academic year in consultation with external subject experts and is duly submitted to the IQAC for approval. Action Plans and Action Taken Reports are verified by the IQAC during the academic audits.

In the scenario of online education due to COVID pandemic online classes were effectively conducted. e-contents werre developed and shared to students.

The college supports the academic life of the students by providing counseling programmes. Counseling is done by the tutor on tutorial hours and in special cases, individual counseling is also given. College also deputes a counselor for counseling sessions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University publishes an academic calendar with dates on when each semester begins and ends along with the Government holidays at the beginning of the academic year. The College prepares its academic Calendar and Handbook in accordance with this. The Internal Quality Assurance Cell headed by the Principal deliberates on the various inclusions and finalises a feasible plan.

Individual departments prepare an action plan for the academic year based on the calendar. Head of the Departments, Tutors and Teachers will implement the calendar and prepare teaching schedule and teaching plan. The Departments decide on convenient dates to implement the components like assignment other than the centralized tests for internal evaluation at the regularly held Department Council Meetings. This avoids concurrence of various tasks for the

same students and also keeps them comfortably engaged continually.

The students prepare assignments and submit as per the deadline announced. For instance, Google Classroom implemented by some departments inherently ensure adherence to the calendar as the submission link automatically expires after the deadline prescribed. Seminars and viva-voce are conducted in the classes as per the pre-planned schedule.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/Evaluation

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

454

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is very keen in integrating the said elements within the scope of the curriculum by sticking on to the mandates prescribed by the University of Calicut. Despite the courses in the curriculum which inculcate environmental awareness, human values and professional ethics, the college caters to these emerging needs by conducting myriad programmes which include day observations,

surveys, seminars, invited talks and the like.

The college conducts Solace to the Destitute which encompasses visits to old age homes and orphanages. Department of Zoology is always instrumental in inculcating the vision of sustainable environment among students. In line with equipping the students with adequate knowledge of environmental resources, Department often arranges visits to eco-friendly regions. Green auditing is being done under the auspices of the department, and as such the college strictly adheres to the green protocol. Plastic cups in the Canteen were replaced by steel utensils and paper banners replaced plastic banners for different programmes. The NSS and NCC units of the college engage the students in building the concept of a sustainable environment. Women Empowerment Cell has been involved in gender sensitizing programmes right from its inception.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships
528

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

646

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

222

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The heterogeneous nature of the classroom has to be the cornerstone of any policy adopted in the institution for effective learning. The institution has in-built mechanisms to maximise the effectiveness of the programs by tailoring various processes and programs to suit advanced and slow learners.

The tutorial system and the mentoring scheme assess the learning level of students and identify their diversities. The sundry processes for internal assessment help in profiling each student and administering student-specific strategies.

Programmes for Slow Learners

Bridge Courses

Remedial Coaching

Lingua Competencia

Peer Learning Circles

Question Banks

E-learning resources

Programmes for Advanced Learners

Walk with Scholar (WWS)

Certificate Courses

Language Labs

Seminars, Webinars and Workshops

Research and Publications

Career-Guidance and Placement Cell

E-Content Development Centre

TRANSIT& FOCUS: Specialised placement and progression training for PG and UG students like coaching for NET and JAM has yielded results that vindicate the efforts for advanced learners.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1634	**75**

File Description	Documents
Any additional information	[View File](View_File)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning

Even in the lock down consequent to COVID we tried to give maximum opportunities for experiential learning

Activity Based Learning

Practical based knowledge is given through language labs and science labs.

Health surveys, Awareness survey on COVID 19 conducted in adopted villages

Lingua Competencia

Group discussions, mock plays, public speaking, role playing and other cultural performance.

Student Techie

Students are given training on the hardware and software who assist the institution in system maintenance

Service learning

Through involvement in Palliative Care and cleaning works

Environmental responsibility

Promotion of Renewable Energy Harnessing and Waste Management activities

Participative Learning

Observation of Days

Socially and environmentally relevant days.Activities of Clubs and Forums (

Peer Learning

Bright students take initiative to enhance the understanding level of weaker students.

Creative Learning

Augmented through Student Magazine Preparation, Documentary Making, Slogan Writing, and Debate

Interactive Learning

Through conduct of Zoocarpedium, Erudite and Invited lectures. Programmes are also conducted under NCC, NSS, catering the specific needs of the students.

Problem Solving Methodology

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In spite of the restrictions due to the pandemic, the teachers ensured engaging classes in an organized and timely manner utilizing various online platforms. Teachers used audio and video classes accompanied by prompts that required responses based on their comprehension of the classes. LMS like Google Classrooms and Moodle were used along with e- mail and telegram to transmit the audio and video materials and PDFs. The E-Content Development Centre of the college was put to optimal use in preparing audio-visual materials and some of these were also uploaded on Youtube. Real-time interaction with teachers was made possible with online meeting apps like Zoom, GoogleMeet and the like. Online Video Class, PPT, E notes, E books, Videos, Movies, social media, and resources like inflibnet, Shodhganga, www.sciencedirect.co, etc. A majority of the syllabus was inevitably transacted using ICT by all teachers. Apart from covering the syllabus, it has also been used to provide certificate courses of contemporary relevance like that on Covid Awareness. The digital initiatives of the college predate the lockdown; with the E-Content Development Centre of the college being

instrumental in producing quality videos even before. The e-learning platforms have benefitted many teachers as well with Faculty Development Webinars

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

312

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the norms of University of Calicut, Continuous Internal Evaluation has different components such as internal examinations, assignments, attendance, seminar and viva voce, with fixed weightages to each component. 40% of the internal marks are awarded to two internal assessments. 20% is allocated to assignment, 20% to seminar and 20% to attendance. There is also slight variations in this scheme in relation to the various courses. Different measures are taken at various levels to ensure that internal assessment is transparent and robust in terms of frequency and variety.

Centrally-held Exams: Two centralised internal exams are conducted every semester in addition to class tests.

Variety: A miscellany of methods and tools are employed for internal evaluation apart from the standard ones prescribed by the university. This is done frequently by incorporating unit tests

conducted class-wise after the completion of each module.

Open Book exams, online tests, writing TV and radio scripts, preparing manuscript magazines are just some of them.

Betterment opportunity for students are offered when necessary to improve their

Feedback: The answer-scripts are returned to the students with feedback for improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://meskeveeyamcollege.ac.in/Home/academics/Evaluation

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-structured Grievance Redressal Cell transparent by virtue of its multi-level organisation. The first point of grievance redressal is to the teacher concerned which is followed by the tutor of the class concerned at the next level who is part of the department council headed by the Head of Department. This body discusses all the grievances related to the conduct of internal examination and the valuation process of the same to take measures in accordance with department policies with the permission of the college council including the Principal.

At the department level, the students readily come up with minor tabulation errors or so immediately after they receive their answer-scripts and other doubts are clarified. This is usually resolved by the teacher concerned and utmost by the tutor. The College-level Grievance Redressal Cell has a coordinator along with his team to take up any issues that go beyond the ambit of the department council.

On very rare occasions, there may arise issues that need to be addressed at the University level and the College offers all necessary support to forward any grievances that requires correspondence and support from the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievence%20And%20Redressal%20Cell/1577/1583

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a leading centre of Higher education, the college has recognized Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in accordance with its vision and mission. This facilitates the students to qualify the competitive examinations and try out higher studies in their respective disciplines. Immediately after the commencement of classes; these POs, PSOs and Cos are communicated effectively to the student community and faculty members. To satisfy the attainment of this goal, we take a number of measures in this institution. Certain procedures are also planned to ensure the above detailed objectives.

College website

The college make sure of the effective communication of POs, PSOs and COs of every course offered by the institution through college website.

Orientation Programme

Classes are starting with an Orientation programme helps to improve the quality of academic activities. The syllabus, POS, PSOs, COs and scope of the programmes/courses are communicated through this program.

Tutorial meetings

Tutors are responsible to ensure that each student has a fair idea about the syllabus, POs, PSOs and COs. For that, the student members and the tutors take out the meetings on a regular basis

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://meskeveeyamcollege.ac.in/Home/academics/Programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College continually strives to attain the program outcomes and implements fundamental methods to appraise the attainment of the outcomes. The evaluation processes are undertaken by each department and the college as a whole. The Institution compulsorily follows the assessment strategies directed by the University. Continuous evaluation helps to assess the strength and weakness of a student and, in turn, take necessary steps for making improvement through various kinds of programs considering the individual differences. The internal assessments are done based on two centralized internal examinations, assignments, seminars and attendance. This strategy facilitates the continuous monitoring of students' progress. Formative assessment conducted by the University also helps to assess the program specific and course outcomes.

The assessment tools are:

Centralized examination

Assignments:

Seminars:

Projects:

University examinations:

Analysis of examination results:

Feedback:

Analysis of higher education and employment:

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

463

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://meskeveeyamcollege.ac.in/Home/IQAC/Students%20Feedback/2347

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

61.386

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has given opportunities to students to brainstorm their ideas and a number of activities are being carried out in the

campus. The college has a well-established atmosphere for incubation, innovation and research activities.

Our college was selected by the MoE to start the functioning of Institution Innovation Council. It is actively functioning to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. IIC of the college porganised impact lecture series with four session from eminent persons. Our college also participated in the Atal Ranking of Institutions on Innovations and Achievements (ARIIA) 2020. IIC received a Three star rating by the MoE, based on the performance for the year 2020-21.

The Entrepreneur Development Club function with an objective of creating an entrepreneurial culture among the students. The club is registered with the Department of Industries, Govt. of Kerala and the activities of the club are supervised by the District Industries Centre Malappuram. The ED club of our college has conducted workshops to encourage entrepreneurship among students. It has also organized seminars and promoted industrial visits to develop entrepreneurial spirit and culture among youth.

The Young Innovators Programme(YIP) is a specially designed programme under Kerala Development and Innovation Strategic Council (K-DISC). Intellectual and Entrepreneurship Development Centre under Kerala Start Up Mission is also functioning in the college. A unit of TinkerHub was started in MES Keveeyam College Valanchery under the Department of Computer Application. The TinkerHub Foundation is a non-profit organization which promotes the creation of tech-talent focused among youth, through equipping individuals with emerging technology skill sets, which would accelerate innovation within one's learning path and make them future ready.

Advanced and Well-equipped Research Laboratories are available in the college. The e-learning centre which was set up using the funding of DST-FIST was made functional for post graduate students and research scholars.The Institution has well-established infrastructure facilities for innovation including ICT Lab, Language Lab, E-content Development Centre and Library with e-resources and INFLIBNET.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/ED%20Club/46/2329

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

25

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://meskeveeyamcollege.ac.in/Home/research/ResChemistry
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of our college are designed to sensitize students to the needs of the community and to develop in them civic and social responsibilities even while addressing actual needs of the society.

During the COVID 19 Pandemic situation the scope of extention activities were limited. Even then many activities were conducted. NSS, NCC, Red Ribbon Club, Women Empowerment Cell, Bhoomitra Nature Club and Road Safety Club together with different departments lead students in various outreach programmes.

Under the Unnat Bharat Abhiyan the college has adopted five villages, Athavanad, Marakkara, Kuttippram, Irimbiliyam and Kattipparuthi. A study was conducted among the people in the adopted villages to study the impact of Covid 19 on the livelihood of the people. The study was conducted by the Unnat Bharat Abhiyan Cell of the college. The main objectives of the survey were to identify the

awareness level of people towards the pandemic situation, to identify how the village withstands the situation and to analyse the best strategies or measures adopted by the village to combat the challenges posed by Covid 19. A random survey was conducted among 76 rural households in the adopted villages.

The Department of Computer application has conducted a drive for registration for covid 19 vaccination of senior citizens in the nearby villages. The students of the department visited the houses of the villages and registered the senior citizens for vaccination. They also assisted the health care workers for the data entry of persons being vaccinated.

As the campus moved to an online system of learning consequent to COVID 19 pandemic, some of the students faced difficulties in accessing these classes due to lack of smartphones. College management, PTA, Alumni and staff joined hands to help these students. Smart phones were distributed to 10 most needy students. In addition to this, mobile data packages were also offered to about 20 students.

The college won the Green Champion Award in 2021. The award was constituted by the Mahatma Gandhi National Council for Rural Education (MGNCRE) under the Ministry of Education, Govt. of India. The award was given to the college based on its achievements in relation to clean and green environment, water conservation, waste management and energy conservation.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Outreach/Gramodaya/1887
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1046

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

41

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has excellent infrastructural facilities such as classrooms, laboratories, seminar halls, library and hostels to support academic activities in the campus. College offers two PhD, six PG and eleven UG programmes. There is adequate number of class rooms to run all the programmes. Some of these class rooms are spacious enough to conduct seminars and invited lectures. All class

rooms and some of the laboratories are ICT enabled, with LCD projectors and network connection (LAN/Wifi) to integrate technology in teaching-learning process. The class rooms for B Voc programmes are specially intended for skill development.

The college has 17 laboratories for UG, PG and PhD programmes. This includes the specially designed lab-integrated class rooms of MSc Zoology. Department of Chemistry has DST-FIST funded Research Laboratory and Polymer processing Lab. The Research Instrumentation Hall is equipped with sophisticated equipments like Universal Testing Machine, FTIR, UV-Vis Spectrophotometer etc. The e-Learning centre provides the facility digital learning and video conferencing. ECDC (E-Content Development Centre) enables the teachers to develop tutorial videos and promotes the creativity of students in multimedia.

The student-computer ratio of the college is good. There are 174 computers for the use of students installed in different centers, such as central ICT lab, ICT lab of vocational programme, commerce lab, etc. The Network Resource Centre in the Library also provides ICT facility.

College has a well maintained herbal garden named 'SUSRUTHAM' under department of Zoology, to enable the students to acquire sufficient understanding of rare medicinal plants. An open air class room named 'ILLUMINA' is set in the middle of the college herbal garden, which provides an eco-ambiance with fresh breeze under the bamboo canopy.

Student Support Centre provides ample space to coordinate activities of various cells, forums and clubs. The College radio named 'CheeniFM' explores entertainment and academic news. There is a separate examination hall capable of accommodating 150 examinees, which enables to conduct examination without disturbing regular classes.

The auditorium and Audio-Visual Hall provides stage for conducting, seminars, workshops and symposia. The college provides space for counseling and Yoga.

College renders infrastructure facility to run "Coaching Centre For Minority Youths", an initiative of Minority welfare department, Government Kerala. College also has a campus centre of School of Distance Education, of University of Calicut.

The college library is situated in a separate block in a prime area of the campus with a total area of 1059.7 sqm in two floors. The

reading area is located in ground floor with separate section for students and staff. Separate sections are arranged for students who are preparing for competitive examinations. The rack area is in the mezzanine floor. There is a Network Resource Centre functioning in the library.

The Language Lab under Department of English consists of 24 computers. The lab is primarily built on the principle called as LSRW - Listen, Speak, Read and Write method of learning. It aims in facilitating efficient teacher- student interaction to correct phonetic accents and dialects.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers adequate facilities for sports, games and cultural activities. College constantly endeavors to engage expert coaches for football, volleyball and basket ball. Large numbers of students have participated and marked achievements in University, District, State and National level competitions.

The play ground in the campus is used for outdoor games like cricket, football and baseball. The ground is also made available to the nearby schools for conducting their annual sports meet. There is a separate basketball court in the campus. Badam gallery helps the students view the sports and games going on in the ground. The garden benches provide ample space to the students for their common talks in which sharing of ideas takes place. Cheenichuvadu acts as an eco-friendly open stage where programmes like the relaunching of Cheeni FM, Christmas Carole competition, cake cutting etc are conducted. The auditorium is a venue for college arts fest, college annual day and departmental activities etc. Open auditorium providesenough space for cultural activities with large gathering of students. The arts club, Aksharam Sahithya Vedhi (aksharam literary club), vagartha were instrumental in fostering the artistic and aesthetic sensibilities of the students. Debate forum develops the debating skill of students and conducts regular debates and discussions on various current topics. The audiovisual hall is

extensively used for the conduct of curricular and co curricular activities including the screening of movies.

The Fitness Centre under the department of physical education has a spacious multi gymnasium having training equipments like bench press parallel, bench press elevator, reverse pec deck, barbell and weights, weight lifting set, yoga mat, ab-crunch machine, T-bar and squat machine. The college yoga centre is set up in order to induce tranquility and serenity of mind. It also improves the students' resistance and ability to endure stressful situations.The Canteen remains accessible for students and faculty and provides nutritious food items. Ramp facility is made available aimed at the physically challenged students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60.64989

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The built up area of Library spans 1059.7 sqm in two floors and comprises reference section, stack area, reading area and Network Resource Centre. Library provides special area for students under FOCUS, TRANSIT. Research and PG reference are located separately. College staff is also provided with specified area. Reading area exclusively for newspaper is available. Library has around twenty thousand books, journals, periodicals and newspapers. There is a spate corner in the library for Gandhian thoughts. Network resource centre facilitates Internet access. Library is equipped with plug in facility for laptops and surveillance cameras for security.

Licensed software 'Book Magic' was started to use from 2013 onwards used for operations in the library which is an Integrated Library Management System, designed by M/s Meshi Logic, Calicut, Kerala. Presently Library is fully automated with KOHA.

Name of ILMS software

KOHA

Nature of automation (fully or partially)

Fully

Version

19.05

Library link

http://117.211.166.170:8001

Installed operating system

UBUNTU 18.04

KOHA is the first Open source library automation software. Library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP are used in the development. It is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha's OPAC, circulation, management and self-checkout interfaces are all based on standards compliant World Wide Web technologies – XHTML, CSS and JavaScript – making Koha a platform- with independent solutions.

The software facilitates users to reserve, renew and recommend books in online mode. In house/remote access to electronic database is provided to users creating a login ID and password. The registered user can access e-journals, e-books and other electronic resources using NLIST of INFLIBNET. Institutional resources like previous year question papers, newspaper clippings, e-books and dissertation thesis are made available to the users through D space integrated with KOHA. Students were also provided with the facilities of NDL (National Digital Library) through which they can access books in digitalized format.

The complete data in connection with Library is integrated with the college website through KOHA. KOHA homepage has given links to e-resources, MOOCS, audio books, institutional repository etc. Information regarding the latest additions is also displayed in the Homepage. The Online Public Access Catalog (OPAC) facility enables the users to search online and locate books and other material available in the library. OPAC facility is available in the library.

Library is open after the regular working hours including Saturday and Sunday. Reprographic service, reference service and lending service is available.

The Book Bank in the college was established in the post accreditation period with the financial assistance of PTA. Book Bank facility is available through which students of financially weaker

sections can avail books. The institution takes earnest effort to collect and maintain rare books in the library.

Purified drinking water facility is also available in the library. Annual stock verification and maintenance of books are carried out well in time. Library Advisory Committee which comprises of representatives of teachers and students helps to review the Library system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://117.211.166.170:8001/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.9942

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has witnessed a tremendous upscale of the ICT infrastructure in the campus. All the classrooms are equipped with LCD projector and internet facility. The ICT infrastructure has been increased by about 200 % during the last five years. 32 LCD projectors, 2 interactive boards and other ICT related equipments were newly installed. This helped to transform the nature and process of the learning environment. Presently there are five Computer labs with LAN and internet facility for the use of students.

Name of the Lab

No of system

ICT Lab

60

Language Lab

24

Commerce Lab

18

ICT Lab for Vocational Programmes

40

E Learning Centre

12

Network Resource Centre

6

PG Lab of Physics

7

UG Lab of Physics

7

A Network resource centre and E Learning Centre assists the students to access internet and e-resources. NPTEL video tutorials and study materials are available in the library for student's access. Access to e-journals and e-books are provided by the N-LIST. The institution is equipped with 216 computers of which 42 are provided in the office and departments. Power supply is ensured by 10 Uninterrupted Power Supplies (UPS) of total 76 KV and two generators of 125kv and 10 KV. Thirty-three switches connect the computers together. Peripheral devices like printers, photo copiers and scanners greatly help the students, teachers and office staff in managing the e-resources. Along with the upgradation in physical infrastructure more number of surveillance cameras have been installed in the campus. The fully equipped ICT Labs are proposed centres of the National Testing Agency to conduct online exams.

ERP software Total Campus solution designed by Meshi Logic, Calicut, Kerala, was introduced from 2013 which facilitates automated student management, attendance, timetable, internal marks preparation, staff profiling and performance evaluation. Parent portal, student portal, SMS alert and other relevant services are also part of the software. Financial management software from D'Katia technologies was installed in January 2018.

A mobile Application also introduced from 2018 February onwards for hassle free attendance marking and viewing student details.

Skelton of the Network in the campus is upgraded to optical cables using Gigabyte Smart switches since 2016. UTP 5 cables are upgraded to UTP 6 in relevant computer Labs. Software firewall versions are

updated regularly. Bandwidth of internet connection is updated to 20 MBPS on October 2018 with fully structured networking including optical fiber. Wi-Fi connection is available in the campus.The digital facilities promote the conduct of Faculty Development Programmes, workshops, Film screening in addition to the regular academic activities. The digital ecosystem is provided to the public and other organizations to conduct various programmes on their request.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.62087

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and the proper maintenance of the infrastructure MES Keveeyam College has developed an established system of procedures. There is a Planning Board comprising of the Secretary of College Managing Committee, Principal, IQAC coordinator and Head Accountant functioning in the college. This committee is instrumental in facilitating the availability of adequate physical infrastructure which meets the requirement and need of the hour.

College management has constituted an efficiently performing infrastructure maintenance committee to look after college's facilities. One of the senior faculty members is the convenor of the committee. A retired non-teaching staff from the college is designated as a campus supervisor to look into the short comings, and the upcoming needs, to report to the concerned authority. The maintenance of infrastructural facilities of the college is undertaken by this committee. The campus supervisor is duly supported by the engineering and electrical supervisors. There is an infrastructure maintenance register kept in the office where the departments can record the requirements of infrastructural renovations and repairs. The campus supervisor will go through the register daily to take stock of the works to be done. He carries out the works in consultation with the convenor and the electrical or engineering supervisor depending on the nature of the work. The house keeping staff under the campus supervisor ensures cleanliness of the campus. The security staff plays a significant role in maintaining the facilities of the campus.

The highly sophisticated lab equipments are bought with warranty and the company is responsible for the damage at the warranty period. After the warranty period the repair and maintenance of sophisticated equipment are undertaken by qualified professionals on

the basis of Annual Maintenance Contract. Also keeping in mind the condition and quality of laboratory equipment impacts upon its performance and result generated, adequate numbers of lab assistants are posted for the proper maintenance of the lab. The Heads of the concerned departments are responsible to verify the stock and maintenance register periodically. The labs are equipped with UPS, Air conditioners, and Refrigerators and other relevant installations. Safety regulations are exhibited in the laboratories.

There is a tremendous growth in the ICT infrastructure facilities of the college. Taking this into account, there is a systematic procedure for the maintenance of IT infrastructure of the campus. The ICT monitoring cell is entrusted with the proper maintenance of ICT and related facilities. The cell has the Head of Department of Computer Science/Computer Application as the convenor and one member from each department. There is an IT technical assistant to carry out repairs and maintenance. In case of extensive renovations and new installations, the service of professionals is outsourced.

Anti Virus/ Anti Malware software are installed to protect the computers from malicious acts. The ICT monitoring cell looks after the facilities like LAN, Internet Connectivity, WiFi, surveillance camera, biometric punching, etc. in the campus. The operations of the campus management software (TCS) and the updation of the college website also comes under purview of the ICT monitoring cell.

The DST-FIST funded research complex houses sophisticated research and laboratory instrumentation. Research scholars our college and from other colleges and universities use the facilities of the research complex. M Sc students from other colleges are also using the equipments in the complex for their project works. A nominal fee is levied from students outside the college, which is used for the maintenance of the facilities of the complex. Proper log books are kept for each instruments in the research complex.

In addition to its normal working hours, the fully automated library is opened for the students on all holidays. Walk-ins and Log in registers are kept. Stock register is verified on an annual base. Book Magic software is used to ensure the better access to the books. There is a network resource centre functioning in the library. Library Advisory Committee that includes representatives of teachers and students helps to direct the Library services.

The optimum utilisation of the Language lab is ensured by providing additional hours for students which enable them to fine tune their talents in debating, public speaking, comparing and other areas of

soft skills and personality development. Users log book is kept and verified by the head of the department. Authorised engineers are outsourced for maintenance works when it is needed.

Department of Physical education takes adequate measures to maintain the sports amenities. College seek third party involvement for the service of equipment in multi gym when required. Log books are kept for multi gym for the proper maintenance and utilisation.

College class rooms are extensively used for students under School of Distance Education, University of Calicut. Also class rooms are arranged at the Entrance Block for Coaching Centre For Minority Youths. This programme is run by Govt. of Kerala. Auditorium, Conference hall, AV Hall, and Open stage, cheenimarachuvadu (ecofriendly open stage) are extensively used for the conduct of academic and cultural programmes for the college and for the public on request. Various committees are constituted to improve the efficiency of the infrastructures of the college including canteen, hostel, labs and college bus. Water purifiers, sanitary napkin vending machines and incinerators are serviced periodically.

The department of zoology has a Botanical garden with proper labelling for all trees and plants. It is maintained by students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

809

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

432

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

432

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Student Union (Student Council) acts as an instrumental body in both the academic and non -academic activities related to the college. The college conducts election in parliamentary mode as per the guidelines of University of Calicut to form student council. Each UG class selects two and PG class selects one representative to the College Union. Girls are given fifty percentage reservations in every class. The office bearers of the college union are selected from the elected members. The office bearers comprises of Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, University Union Councilor, Fine Arts Secretary, Sports Captain and Secretaries of department associations

College holds an advisory committee and Staff Advisor gives guidelines for all the activities undertaken by the union under the guidance of Principal. The union comes into power after inauguration and swearing in ceremony. College Union takes responsibilities in organizing Sports Day, Arts day, College Day and celebration of festivals.

Class representatives serve as the responsible force for all the matters concerned in academics and non academics. All the cells and

forums in the college ensure representation of students. SQAC, Library Advisory Committee, Women Development Cell, Electoral literacy club, NSS have student coordinators for the effective execution of college activities with the guidance of teacher coordinators. The statutory bodies like anti-ragging cell, anti-sexual harassment cell, grievance redressal cell also have representation of students to raise their issues so that it can be dealt in an effective manner. The highlight of our institution is that it doesn't have any major problems related to sexual harassment or ragging as there is a strong body of teachers with support of student representatives to prevent these kind of issues. The grievances of students are addressed timely.

College has implemented government schemes like Unnat Bharat Abhiyan and Swach Bharat . Surveys are conducted by the students from all the departments and reports are given to government to address the problems of society. College has adopted a village under Gramodaya project and many creative programs are organized there by the students .

The NSS and NCC units functions effectively under the leadership of the officers and student coordinators. Women Cell activities train girl students with life skills. Institution innovation council nurture students with innovative ideas .

Students play a key role in organizing programmes under the Anti narcotic and Red ribbon Club. They engage in philanthropic activities that include visits to old age home and juvenile home for providing emotional support.

The representation of students in the clubs and forums make it transparent and creative. The College Union Chairman finds representation in Internal Quality Assurance Cell. His opinion is well-documented and considered for implementation.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/StudentUnion/1669
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'MES KEVEEYAM COLLEGE ALUMNI ASSOCIATION VALANCHERY' is the alma matter of post students of the college Today it is a registered body with the registration number MPM/CA/554/2018 under societies registration act XXI of 1860.Every outgoing student is enrolled to this association. They Alumni association actively engages itself in the developmental activities of the college. The objectives are

- To foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Alumni Association, small and informal group meetings of the alumni.
- To promote the interest of MES KEVEEYAM College, Valanchery by fostering and keeping alive a spirit of loyalty to the college and continuing concern for its welfare, like raising funds and securing gifts to the college and communicating and participating with the authorities of the college on matters of mutual interests.
- To act in accordance with the rules contained in societies Registration Act

XXI 1860.

Our alumni are a strong force for all aspects in the college. Many of them are holding reputed status in and outside the country. They make financial and non financial contributions.

Non Financial Contributions

They serve as resource persons for seminars and career guidance and provide opportunities for young generation in the campus to get placed .They give feedback on curriculum and facilities available on the campus. They serve as volunteers in various social service activities organized by the college.

Financial Contributions

- **Distributed smart phones to poor students to help them access the the online classes**
- **Contributed to the surgery of a kidney patient who is an alumni of the college**

Alumni Meetings:

Alumni meetings are organized regularly by all the departments. During the Departmental Alumni meets, the scholarships to meritorious students are given by Alumni. The annual Alumni meets are conducted on the second Saturday of December every year.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Alumni/Alumni
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Muslim Educational Society (MES) had its inception in 1964 under the guardianship of the visionary, Late Dr. P. K. Abdul Gafoor. Today it is one of the largest educational agency with a network of schools,

colleges, hospitals, orphanages and other institutions all over the state of Kerala. MES Keveeyam college was established in 1981 as an attempt to socially elevate and educationally empower the rural population of Valanchery. Now it offers Two Ph D, 6 PG and 11 UG programmes.

Vision

Be a leading Centre of Higher Learning nurturing all-round academic excellence along with core human values: a vibrant institution which enlightens the youth just as it enriches and empowers them and remains a resource centre for the larger community.

Mission

- To fulfill meaningfully the higher educational aspirations of the young men and women of the socially and economically backward area by equipping them with the enabling knowledge and skills for achieving upward mobility.
- To make every effort, as a young institution for horizontal and vertical growth with more custom made courses in diverse disciplines at UG and PG levels with state of the art facilities for teaching and learning.
- To strive continuously, to maintain and improve quality standards in all curricular and co-curricular activities creating a benchmark for excellence.
- To offer students a wholesome campus experience where they will learn along with the boundless pleasures of pursuing knowledge, the principles and practices of a harmonious vision of life to emerge as fine human beings and worthy citizen of a dynamic, pluralistic, egalitarian world.

The core values of the institution are secularism, equity, social commitment, quality, professional ethics and humanism.

The college governance is guided by Muslim Educational Society. The governing body constituted by MES is the top decision making body of the college. The principal acts as intermediate between the management and various stakeholders. College Council is the top decision making body within the institution. The shared governance of the college aims to endorse and uphold the vision, mission and the core values of the society.

The Principal is supported by the Managing Committee and internal academic bodies and administrative committees. Strategic plans were

executed as joint decision of IQAC, Planning board and other stakeholders. HODs are responsible for academic governance and decision making within the department according to the policies of IQAC and Managing Committee. .Staff meetings are conducted regularly to assess academic progress. Association activities, curricular and extra-curricular activities are organized. The academic monitoring cell, research promotion council, UGC cell, examination cell, various statutory cells like SC/ST cell, Anti ragging cell, Grievance Redressal Cell and Minority cell effectively displays their role.

Faculties of the college have opportunity to design teaching learning practices according to the need. College conducts internal assessment within the University framework. Ensure and promote students to participate in various co-curricular and extra-curricular activities.College promote inquisitive and research based learning, making every member to have his/her part in the accomplishment of the Vision and Mission envisaged for the college.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the college is decentralized and there is a system of participative management. The governing body, constituted by Muslim Educational Society, leads the run of the college as per the rules and regulations of UGC, Government of Kerala and University of Calicut. The management frames policies and strategies for development of the institution in due consultation with all the stake holders. The Principal is authorized to take decisions about the day-to-day administrative and academic affairs of the institution. He is very well supported by the college council and IQAC in decision making. The decisions taken in the college council are implemented at the department level through the respective heads. Heads of the Departments shares the responsibility with other faculty of the department. The class tutors deal with the matters related to students in their respective classes. The tutor is well supported by the class coordinators. Students individually or in groups through their class representatives express their needs and

suggestions to their class tutor, who in turn put those suggestions in the Department Council if those suggestions are worthy of attention.

Heads of the Departments present the suggestions from each department during the staff council meetings, the council after discussion give recommendation to governing body for implementation. The governing body makes a thorough study of it, if found as a matter demanding attention, decide to approve it and entrust its implementation to Principal through suitable wings of administrative section.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Administration/Organogram
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The NAAC peer team gave certain recommendations for the quality enhancement of the college during their visit in 2015. The IQAC drafted a strategic plan document, Vision 2020 for the institution. It was a continuous process, analysing current environment, expected future scenarios and envisages the direction towards which the institution should move to achieve its set goals and objectives. The draft document of plan was placed in the governing body and after its detailed review through discussions with all the stakeholders the strategic development plan was approved. This comprehensive plan formed the guiding plan for the years 2015-20. We were able to fulfil almost all the goals of vision 2020.

In continuation of the process of quality enhancement, the governing body entrusted IQAC to formulate the strategic plan for the next five year. IQAC in consultation with various stakeholders formulated the strategic plan for 2025. The areas of priorities are set based upon the overall vision of the new National Education Policy and analyzing the expectations of various stakeholders. The strategic goals are:

Technology enabled teaching learning: The goal is to enhance the use of technology in teaching-learning process along with direct classroom experience in line with the UGC policy of blended learning

Student Support : As the most important stakeholder of the institution, utomost importance is given to student support activities

Skill Development and vocational training: In line with the National Skill Qualification Framework (NSQF), the institution envisages to give utmost importance to vocational training and skill development

Entrepreneur Incubation Centre: The vision is to promote innovative ideas and entrepreneurial skills of students and thus helping them to build business or start up

Fully automated and digitized library: The importance of library as a learning resource is fully taken into consideration in setting goals.

Infrastructure augmentation: In order to accommodate the new programmes and courses and to improve existing facilities infrastructure additions are envisaged.

Research and Consultancy: The research activities in the two research centres (Chemistry and Commerce) are to be promoted and consultancy services to be enhanced. Community Outreach: Extending the resources of the college to community is taken as our social responsibility and various activities are envisaged E-Governance: A thorough transformation to complete e-governance in all the areas is envisaged Centre of excellence and autonomy: Through the continuous activities for quality enhancement, we would like to provide a centre of excellence and hence get recognition as an autonomous institution.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational system of MES Keveeyam College can be explained as follows:

Management Committee

MES KEEVEEYAM COLLEGE a Govt. Aided institution affiliated to the University of Calicut run by the MES, the pioneer agency in education and emancipation of the minority group in Kerala. Top policy and administrational decisions are takenby the duly constituted governing body based on the widely accepted and time tested principles of MES.

Principal

Principal of the college is the leader of the administrative and academic governance of the college. He effectively supervises and manages the administration of the college and co-ordinate the teaching learning process of the different departments of study.

College council

College Council is established for every academic year as per the norms of Govt. and University. It is headed by the Principal. All the HODs, IQAC coordinator, two elected members, head accountant and Librarianconstitute the College Council. They effectively assist the academic and administrative realms and coordinate and guide co-curricular and extra-curricular activities in the college. They are in constant touch with college union so make sure the student-management cooperation

IQAC

The IQAC is constituted with the aim to monitor and assure the quality parameters given by the university and National Assessment and Accreditation Council. It is under the chairman ship of the Principal and he is assisted by the Coordinator. IQAC comprises of members from faculty, industry, society and academia outside campus. Representatives of alumni, parents and students are also members of IQAC.

Heads of the Departments

HODs are directly in charge of all the day to day activities of the concerned departments. They make sure the classes are conducted properly as per the academic plan and monitor students' attendance and internal assessments. Interactions with parents during class PTA meetings are organised managed by HOD, assisted by class tutors. Department wise co- curricular activities are conducted in their leadership.

In addition to this governance hierarchy, there are a number of academic and administrative bodies in the college. College Development council (Planning Board),Academic Monitoring Cell, Admission Committee, UGC Cell, Research Promotion Council, Library Advisory Committee, University Examination Cell, DST-FISTImplementationCell, ICT Monitoring Cell, College Purchase, Co-operative Store, Co-operative Credit Committees, etc are there to assist the administration and governance of the College.

Anti RaggingCell, Grievance Redressal Cell, Anti Sexual Harassment Cell, Internal Complaints Committee, SC/ST Cell and Minority Cell are the statutory cells established as per the guidelines of government or UGC. Human Rights Forum, Ethics Committee, Women Empowerment Cell, Equal Opportunity Centre, Road Safety Club, Red Ribbon Club, Anti-Narcotic Club, NSS, NCC, etc. are giving social awareness to the students and make sure the gender justice, equality and good moral conduct in the college.

The appointments of teaching and non-teaching staff are done as per the regulations of UGC and Govt. of Kerala. The mechanism for redressal of grievances of staff and students are effective. The employees service cell provide assistance in the service related matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://meskeveeyamcollege.ac.in/Home/Administration/Organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides maximum welfare measures for the upliftment of its staff members. The institution is always keen in providing a very cordial and happy environment to all its staff members. They are honoured for their achievements and mementos are presented as a token of appreciation. Principal gives away the award for the best performing teaching staff selected by the IQAC.

All the welfare schemes of government like Pension, Gratuity, PF, Group Accident Insurance, maternity and paternity leaves, etc. are available to all the regular teaching and non-teaching staff. The institution also provides duty leave to teaching staff for attending various Training Programmes/ Orientation/Refresher/Workshops /Seminars. 15 casual leaves are available to teaching staff and 20 casual leaves for non-teaching staff annually. We have a cooperative credit society which provides loans with a very nominal interest.

The management provides various welfare schemes to adhoc teaching and non teaching staff. There is also a Group Insurance scheme for all of them. On the basis of their performances, that are calculated every year, the faculty members are given incentives by the management. Ph D holders are given additional increments in the salary. Dr. N K Muhammed chair give research grant for doing minor research projects and give travel grant for paper presentations in international conferences.

The benefits commonly enjoyed by regular and adhoc staff of the college are

- Canteen where food is provide at a subsidized rate
- Day care where the kids of the staff are cared

- Cooperative store which provides stationery items at a subsidized rate
- Separate parking space for staff
- Hostel facility for male and female staff
- 2 casual leaves per month
- Salary advance
- Faculty development programmes

Workshops for administrative staff

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

41

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a proper mechanism to evaluate the performance of both the teaching and non teaching staff. This is practiced every year to enhance the quality of the staff members.

1. Student evaluation of teachers: In order to evaluate the quality of the teaching staff, the students are asked to mark

the assessment of a teacher using software implemented by the IQAC. The Principal analyses the assessment report and hands over to the concerned teacher. Then the feedback is discussed in detail with the concerned teachers by the principal and proper solution is made in this regard.

2. **Self-Appraisal of Teachers:** Every teacher has to furnish the self-appraisal form (Academic Performance Indicator) which provides annual performance of teachers which include curricular, co-curricular, as well as research activities that they have conducted every year. The Self-appraisal form is then reviewed by the Principal and IQAC. The self-appraisal form of regular teachers is the basic requirement for their career advancement as per the guidelines of UGC. The self-appraisal form is collected from adhoc faculty members are also collected by IQAC. Their performance is evaluated and incentives are given based on it.

3. **Self-Appraisal of non-teaching staff:** IQAC collects self-appraisal form from non-teaching staff to assess their performance.

4. **Monthly and Annual reports:** The monthly and annual reports prepared by the Heads of the Departments contains all the activities organized in the department including invited lectures, seminars organized, as well as the major achievements of the students and the faculty members. This is regularly reviewed by the Principal. The result analysis of each student is conducted semester wise and year wise every year and this is also included in the department annual report.

5. **Academic Monitoring Cell:** The completion of the syllabus by the teachers is ensured by the Principal through the academic monitoring cell

6. **Review by IQAC core committee:** During the annual internal academic auditing , the core committee of IQAC review the profile of teachers and put forward suggestions for improvement in the performance.

Management review: The governing body has a subcommittee for academic affairs, which review the academic activities in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent and well planned financial management system in which

Government and Management are the main sources of funds. There exists a mechanism of external and internal audit for financial statements of the institution. Financial audits of grants and funds sanctioned by Government/UGC are done at three levels. They are as follows:-

Chartered Accountant-After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government/UGC are initially submitted to Chartered Accountant

The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities.

Directorate of Collegiate Education

At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

Accountant General, Kerala

The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds.

Financial Audits of grants and funds sanctioned by Management: The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally. On behalf of the Management, all daily transactions are verified by the Secretary of the College Management Committee.The internal audit of Management accounts is done by the Treasurer, MES Central Committee, Calicut periodically. They verify all financial transactions and submit a detailed report of observations based on the observations given by internal auditor.

The financial advisor of thecollege modifies the statements of accounts.The Management has appointed M. A. Moideen and Associates as the external auditor of the Management accounts. At the end of every financial year they prepare annual financial statements and audit reports.

Audit System:

Grants and Funds from Govt/UGC

Management Funds

Internal Audit

External Audit

Internal Audit

External Audit

Head Accountant verifies daily account and it is counterchecked by Principal

- Chartered Accountant
- Deputy Director of Collegiate Education
- Director of Collegiate Education
- Accountant General, Kerala

- The Secretary, College Management Committee verifies the daily transactions
- Auditing from MES Central Committee

M.A Moideen& Associates

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2550000

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mechanism for mobilisation of resource ensures transparency and accountability. Being a government aided college; the major source of funding for running the institution comes from state government and college management. All possible efforts are done to generate funds for infrastructure development and research from various state and central governmental agencies. Attempts are made to generate funds from different non-governmental organizations and philanthropists.

The Governing body coordinates the effective utilisation of the funds for development of the college. The Institution is a centrally managed non-profit organisation with honorary governing body members which ensures the income generated is spent optimally in the institution itself

- **A financial advisory body is in place to monitor the utilization of management funds.**
- **The government funds are taken care of by the Planning board, UGC Cell, DST-FIST cell and RUSA cell of the college.**

- **Tuition fee and Corporate grant are used for the infrastructure development and academic activities**
- **Government funds are optimally used for which it is sanctioned**
- **Transparency and accountability is ensured by conducting annual financial audits**

Audit

Proper accounting and utilization are ensured through financial

auditing at the end of each financial year. Institution maintains an internal-external audit for effective and efficient utilization of available financial resources.

Major sources of income for the college are from the following streams

1. Grant in aid from Government of Kerala
2. Funds and RUSA for infrastructure development
3. Fund from DST for development of research infrastructure
4. UGC is a major source of funding for developmental activities, renovations, academic resources such as books and journals, infrastructure such as laboratory equipment, computers and sports facilities. According to notifications of UGC, the College Planning Board designs various projects, proposes budgets and submits to the UGC. For research purposes, teachers receive Major and Minor Research Project Grants and Travel Grants from UGC. They also provide fund for BVoc programmes. UGC Seminar Grant is promptly availed to organise academic programmes such as Workshops and Seminars
5. Central/State Government funding for NSS and NCC.
6. Scholarship for Students is availed from both state and central government
7. Fees collected from self-financing courses
8. Hostel fees
9. Funds from non-governmental bodies like PTA, Alumni and philanthropists

Rent from external bodies for conducting various examinations like that of School of Distance Education.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has a vital role in the quality enhancement initiatives in the college. Each year IQAC prepares an action plan for the college. Periodical reviews, audit and feedback system of the IQAC helps to

achieve the preplanned objectives. Academic, co-curricular, infrastructural development, etc. are constantly monitored and proper guidelines are given to all the stake holders of the college .

Significant Activities and contributions made by IQAC in 2020-21

IQAC contributed the overall developmental and academic activities of the institution. IQAC has encouraged teachers to use digital modes for transaction. Use of facilities of ECDC was promoted. Indigenous learning management system KVM LMS was introduced. Suvidya scholarschip was launched for meritorious students. Programmes for promoting innovations under Institution Innovation Council and IEDC were guided by IQAC. The college participated in NIRF and Atal Ranking for Institutional Innovation Achievements. Internal academic auditing was conducted. IQAC coordinated the activities under the PARAMARSH scheme of UGC for mentoring the non-accredited institutions. Several faculty development programmes were organised under the scheme.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/Home/IQAC/Action%20Taken%20Report/176
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to review the teaching-learning process, learning outcomes, the IQAC has introduced continuous and effective feedback system in the college. The Cell is collecting feedback from different stake holders of the college.

Students' feedback

Feedbacks from the students are collected online through the software TCS (Total campus solution). At the end of every year students are requested to give their opinion on teaching learning process and facilities available in the college. Students evaluate the performance of the teachers as well. IQAC analyses the data and performance analysis reports are given to each teacher. IQAC gives proper guidance and suggestions for improvement to those teachers

who obtain poor score in the students' feedback. IQAC has placed suggestion box at college to receive feedback, suggestions and grievances from its stake holders, especially from students. Comments on college facilities and amenities help the college authorities to ensure better and updated services to our student communities. Feedback on curriculum obtained from students is analyzed and suggestions are placed before the concerned boards of University for modification.

Teachers' feedback

There is a proper system to collect feedback from teachers as well. This helps the IQAC in preparing plans and setting new goals for the next academic year. Apart from the feedback form, the IQAC receive opinion from teachers while holding meetings.

Parents' feedback

While holding PTA meetings, the cell collect feedback from parents by issuing questionnaire. Cell analyses the collected data and evaluate to gather valuable guidelines from parents of our students. Implementation of incubation center for PG students to clear NET was one of the ideas the cell received from a parent in a PTA meeting.

Alumni Feedback

IQAC gives emphasis on collecting feedback from alumni members. The cell prepares and distributes feedback form to alumni members while conducting alumni meeting and annual gathering of alumni members. College website provides provision to alumni to give their feedback and suggestions.

2). ACADEMIC AUDIT

Continuous monitoring and evaluation is the key success manthra of IQAC. IQAC ensure the goals and plans by academic audit implemented in the college. IQAC conducts and yearly audit of all documents of teaching departments, clubs, forums and all the cells. This periodic checking helps to correct the drawbacks in files and documents. The Cell gives audit report with proper recommendations to the concerned department in time. In the next visit the cell check the previous academic audit report and ensure that all the points are cleared. The Cell gives recognition certificates to departments who get better point in academic audit. This creates a healthy competition among the departments to work better.

File Description	Documents
Paste link for additional information	https://meskeveeyamcollege.ac.in/SSR-Documents/uploads/AQAR%202021%20documents/6.5.3/Administrative%20and%20Academic%20Audit.pdf
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://meskeveeyamcollege.ac.in/Home/IQAC/Annual%20Report/2303
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity is well taken care of by the college through several action plans by the executing bodies at college level and department level. The college has a Women Empowerment Cell (WEC) entitled as SAKTHI to empower the women population in the campus. During 2020-21, the team has put in significant efforts through invited talks, awareness programmes and competitions to help the growing women population to dream higher and focus on career.

Counseling cell actively participates in monitoring and uplifting students' mental wellbeing through individual and group counseling, yoga sessions, parental counseling, pre-marital counseling etc. In addition, faculties are assigned as mentors to ensure individual attention in their academic and personal issues. Helen's House, a shelter program for the differently-abled also functions in the campus.

For the safety of students, committed security guards and surveillance cameras have been placed across the college campus and hostel. Anti sexual harassment cell functions in the college as a statutory body which hears grievances related to sexual harassment.

The college provides accommodation facilities to women staff and students in its own hostel. There is a prayer hall, day care centre, fitness centre, Boys centre and girls centre attached with washrooms. The 'Girls' Centre' is equipped with sanitary pad vending machines and efficient sanitary pad disposal system as well as a sick room.

Major Programmes organised by Women Cell this Year

Webinar on the topic 'Women and careermanagement'

In association with IQAC, a webinar on the topic "Women and careermanagement" was conducted on 25.09.2020 from 3 pm-4.00 pm through Google meet. The resource person was Lisa Tharayil, Former chief Technology officer, Fresher World, Bangalore.

Panel discussion on 'Women and Mental Health'

In association with Department of psychology, a panel discussion on the topic "Women and mental health" was organized on the International day observation of Girl Child (11.10.2020) from 11.00 am -12.30 pm.

Poster making competition 'My Voice, Our Equal Future'

In connection with the International Day of the Girl, a poster making competition for students were organized in association with IQAC. The theme for the poster making competition was "My Voice, Our Equal Future" on 11.10.2020.

Webinar on 'Women and Cyber Attack'

In connection with International Day of Elimination of Violence

against Women, Women empowerment cell and IQAC of our college jointly organized a webinar on the topic "Women and Cyber Attack" at 3.00 - 4.00 pm on 25.11.2020 through google meet. The talk was delivered by Dr. P. Geetha, Women activist and writer (Retired Malayalam Professor, S.N.G.S College, Pattambi).

Talk on 'Stress management'

in association with IQAC, a talk on "Stress management and coping strategies for girls" was organized on National girl child day, 24 Jan 2021 at 4.00 pm through google meet.

Essay writing competition was conducted on the topic of 'Journey of a girl : student status to marital status.

As part of the National Girls Child Day, an essay writing competition was conducted on the topic of "Journey of a girl: student status to marital status in association with IQAC.

One-Day Offline Workshop 'La Mode: Design Your Dream':The One-Day workshop 'LA MODE: DESIGN YOUR DREAM' conducted by Women Empowerment Cell and Internal Quality Assurance Cell, MES Keveeyam College was held on 8/03/2021.

File Description	Documents
Annual gender sensitization action plan	https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WomenEmpowermentCell/1679
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://meskeveeyamcollege.ac.in/SSR-Documents/uploads/AQAR%202021%20documents/7.1.1%20Supporting%20documents.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As part of the Green Initiative, the college constantly tries to reduce waste through reuse and recycling. The Bhoomitra Sena club functions along with Nature Club, NCC, and NSS to give emphasis on reducing the generation of waste material and its proper disposal in the campus.

Solid Waste

Several measures have been implemented to keep the campus eco-friendly. Cups, plates, straws, and cutlery made of plastic are banned. Campus remains a plastic-free zone even during programmes. Paper usage for office purposes and notices has been replaced by electronic media.

Separate bins for non-biodegradable and biodegradable waste are kept at every nook and cranny of the campus. College canteen and the hostels are equipped with biogas plants. The gas produced is used for cooking purposes and bio-composting. The compost is utilized for vegetable cultivation and gardening in the campus. An incinerator has also been installed in the campus.

Liquid waste

The major liquid waste includes effluents from toilets and laboratories. Black water from toilets of hostels and college is being collected, treated and disposed utilizing proper septic tank (10 of them) and soak pit system constructed in the premises. Laboratory liquid chemical waste is collected and safely disposed after proper neutralization.

E- Waste

E-waste generation is minimized by purchasing durable products in required quantity. Some of the used equipment is exchanged with the vendor and a buyback system is implemented.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	**A. Any 4 or all of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One of the many benefits of college is the people we meet and work with. Students are able to study and practice interacting with people from many different cultures, backgrounds, and life experiences.

The college is located at rural precincts of Malappuram district and strives for the upliftment of the local population but the campus is now a space to meet and interact with individuals across the globe. The student population is inclusive of students from all sections of society, economically and socially. We have students from nearby districts and even other countries. Under the 'Study in India' project, students from other countries have been enroled in the college. They mix well with local students and community through classroom and beyond the campus activities. Adequate hostel facilities welcome students and faculties from far off places. Individuals from different religious affiliations, socio-economic background and so on are part of the college.

Beyond the diversities of MES family, initiatives of SAKTHI, Unnath Bharath Abhayan, NSS and NCC incorporate activities that promote harmony towords cultural, regional, linguistic and other diversities. Activities such as these and extension programmes conducted by each department are efforts to bring harmony within and beyond the campus.

Amidst all the chaos of the outbreak of the COVID pandemic, institution has strived to up bring its students as responsible citizens. As an esteemed institute in the locality, it was a necessity to look into the situation Covid had created and do its best to support the fellow citizens. To fulfill the same, three major activities were held in the year. Firstly, under NSS, a survey on the pandemic was conducted. Secondly, the Department of Computer application held a drive for registration for covid 19 vaccination of senior citizens in the nearby villages. The students of the department visited the houses of the villages and registered the senior citizens for vaccination. They also assisted the health care workers for the data entry of persons being vaccinated. Thirdly, NSS distributed oximeters, sanitizers and masks.Amidst all the chaos of the outbreak of the pandemic, institution has strived to up bring its students as responsible citizens. As an esteemed institute in the locality, it was a necessity to look into the situation Covid had created and do its best to support the fellow citizens. To fulfill the same, three major activities were held in the year. Firstly, under NSS, a survey on the pandemic was conducted. Secondly, the Department of Computer application held a drive for

registration for covid 19 vaccination of senior citizens in the nearby villages. The students of the department visited the houses of the villages and registered the senior citizens for vaccination. They also assisted the health care workers for the data entry of persons being vaccinated. Thirdly, NSS distributed oximeters, sanitizers and masks.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College regularly organises various activities to sensitise students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. During the COVID pandemic period many of the prgrammes were conducted online as there were restrictions to offline programmes. Important days such as Independence Day, republic day and Gandhi Jayanthi were celebrated by following COVID protocols.

Republic day: Republic day is celebrated every year. The principal of the college hoists the national flag and receives the Guard of Honor of NCC.

Independence Day: The college celebrates Independence day. The students, teachers and non-teaching staff participate in the celebrations. The Principal of the college hoists the flag.

Gandhi Jayanthi: NSS and NCC units clean grounds of nearby government offices and college grounds on Gandhi Jayanti.

International Yoga Day: The Department of Physical Education organises yoga and meditation sessions and classes in association International Yoga Day.

Reading Week: Department of English and Department of Oriental Languages organise different programmes including lectures, reading review competitions, quiz etc.

World Environment Day: tree plantation drives and awareness

programmes as well as workshops for making paper bag etc are organised on this day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://meskeveeyamcollege.ac.in/SSR-Documents/uploads/AQAR%202021%20documents/7.1.9.pdf
Any other relevant information	https://meskeveeyamcollege.ac.in/SSR-Documents/uploads/AQAR%202021%20documents/MES%20Keveeyam%20Valanchery%20Newsletter.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days, events and festivals regularly.

Republic day is celebrated every year. The Principal hoists the national flag and receives the guard of honor of NCC. Similarly, on

Independence Day, the Principal of the college hoisted the flag and poster making and patriotic song competitions were conducted. During the year, both events were held following Covid 19 regulations strictly.

On the occasion of world environmental day, NSS volunteers organized a tree plantation.

Anti- Narcotics day was observed through a webinar on Youth and Drug Addiction by the NSS in collabouration with Swasthi Anti Narcotics Cell.

On Gandhi Jayanthi, an online quiz was organised by NSS to increase awareness on the importance of idealogies of Gandhiji in current circumstances.

On Onam, an online Onam celebration was held under the name 'veettonam'. Digital Onampookkalam, a letter to Maveli and a pappadam kachal competition were organized.

On the occasion of Children's Day, NSS donated pens, notebooks, literature and books to the Govt. Children's Home, Thavanur Road, Kuttippuram and spent time with the children.

World Environmental Day was observed by the Bhoomithra Sena Club of the college by starting an Orchard Plantation in the campus.

Similarly, World mental health day, International Yoga day, Ozone day, International day observation of Girl Child, World Retail Day were also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1: COVID AND SOCIAL RESPONSIBILITIES

1. Title of the Practice

We Care - Supporting the Society during the pandemic

2. Objectives of the Practice

To provide the institution's best support to the local community.

3. The Context

The chaos of the pandemic had put the rural population in dread. As an esteemed higher education centre in the area, it was important to monitor the needs and extend support to the local population.

4. The Practice

a. Survey: Under NSS, a survey on the pandemic was conducted to understand the impact of covid in the local population.

b. Registration for covid 19 vaccination of senior citizens in nearby villages were carried out by the department of computer application.

c. NSS and NCC volunteers distributed oximeters, sanitizers and masks.

d. Students of the institution assisted public in the registration for COVID vaccination

e. The building of the college was the Quarantine Centre during the COVID

f. Distribution of smart phones and LED TV for needy students to support their online education during pandemic

5. Evidence of Success

The participation of students in such supportive activities in the local area has certainly made positive changes in the students as well as the community. Students become more compassionate and active participants of the society. The support extended has undoubtedly improved the institution's relationship with the community.

6. Problems Encountered and Resources Required

The major challenge was the difficulty to execute the plans considering the rules and regulations of covid. It was quite a task to select a limited number of students and also meet the people in need.

BEST PRACTICE 2: E-RESOURCE DEVELOPMENT

1. Title of the Practice

E-resource development and delivery

2. Objectives of the Practice

Not to compromise on the academic quality provided by the institute even in the lock down situation.

3. The Context

Covid 19 had severe impact on educational settings just as everywhere else. It was a necessity to shift from offline mode of education and adopt online education.

4. The Practice

a. Online platforms like G-meet and Zoom were used for interactive sessions.

b. E-learning centre and studio were utilized to produce quality vedios and demonstrations.

c. YouTube channels, drive and moodle was used to store and share e-content.

5. Evidence of Success

Scheduled live sessions and development of e-content by the faculties of the institution has helped to maintain the quality of education provided.

6. Problems Encountered and Resources Required

There were a couple challenges like, (a) sustaining students' attention throughout during live sessions, (b) e-content creation took long hours, and (c) monitoring each students' progress through online mode required a lot more time and effort.

File Description	Documents
Best practices in the Institutional website	https://meskeveeyamcollege.ac.in/Home/IQAC/Best%20Practices/2632
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M E S Keveeyam College Valanchery was established in 1981 with the intention of providing higher education to weaker sections of the society, especially minority. The college has completed 38 years of dedicated service to the society and has endeavoured to fulfil its institutional mission with great success benefitting students of socially and economically marginalized groups of Malappuram and

nearby districts. Having fulfilled substantially its initial goal of opening up higher education opportunities for as many young and aspiring scholars of the rural population as possible if not in full measure the college now focusses more on specific categories whose development the college envisions.

The college always had its thrust on the all- round development of the youth of minority community. Considering the students from surrounding rural area who are disadvantaged in accessing effective and efficient coaching for competitive exams, the college had applied and has been sanctioned a Coaching Centre for Minority Youth at the college by the Directorate of Minority Welfare, Government of Kerala.

Huge majority of the student body consist of female students from minority community. While it is true that the college has been able to provide the physical infrastructure and facilities for their education, dropping out of students during the course has been a detriment in fulfilling the mission of this institution. It has been noticed that female students from educationally and financially backward families enter into positions of employment or domestic life in the duration of their courses which has deleterious effects on their education. The college has been making efforts to change this situation. Female students, especially married ones, find it very difficult and often impossible to fulfil their aspirations and dreams about higher education due to the domestic responsibilities and familial restrictions placed upon them. The college tries to consistently counsel both students as well as parents about the importance of education in the empowerment of women through counselling classes and PTA meetings. To provide mental support to the student community especially female students, the college has a functional Counselling Centre and Women Empowerment Cell. The main objective of these forums is to give awareness to students about significance of higher education and provide mental support to achieve such a goal. As a part of this, the students are regularly given counselling as well as classes on stress management. Students in need of special consideration are given individual counselling as well by the College Counsellor. The results have been visible. Over the last two years, significant numbers of female students have joined the college to continue their courses after taking a break of one or more semesters due to marriage or pregnancy. The college runs a a Premarital Counselling Centre of Directorate of Minority Welfare under Government of Kerala. Under this, premarital classes have been given to registered batches of students. The results have been discernible. In the recent years, there has been a significant increase in the enrolment of female students belonging to the

minority community. There has also been a trend of increasing number of re-enrolment of female students who had taken a break / who had temporarily dropped their courses due to personal reasons such as marriage and delivery.

The Women Empowerment Cell (SAKTHI) has been actively working with thrust on all-round development of female students of the college. Many seminars and workshops have been conducted under Women Empowerment cell for the female students. In the COVID period many of the programmes were conducted online. JEEVANAM is a novel initiative of women cell where it provides financial assistance and training for students to start ventures in areas they are talented such as, tailoring, embroidery, craft, painting, cooking, soap and balm making, ornament making, photography, DTP related works, mehendi, bridal make up, cake making etc. The college provides outlet for students to showcase their product or services. Profit of the ventures can be utilised for their educational purposes.

Increased participation of female students can also be found in NSS, NCC, WWS, SSP as well as in availing scholarships. Our priority is to fulfil meaningfully the higher educational aspirations of the young men and women of the socially and economically backward area by equipping them with the enabling knowledge and skills for achieving upward mobility and the college has been consistent and committed to achieve this.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC Annual Plan 2021-22

1. Encourage departments to start new certificate courses
2. Setting up of SKILL SCHOOL for enhancing employability
3. MoU shall be signed with some authorised government agency to conduct certificate courses
4. Innovative ideas for product and process development to be promoted
5. Development of e-content by teachers and students to be promoted

6. Enhance content in Learning Management Systems
7. Refresher training to teachers and students on e-learning and teaching
8. Webinars on issues of contemporary significance in relevant to each discipline to be conducted by the respective departments.
9. FDPs pertaining to teaching-learning in general and specific to various disciplines to be conducted.
10. Mentoring system to be strengthened.
11. Digitalization of library
12. Reforms in Internal Evaluation System in the online mode to be implemented
13. Externall Academic Audit
14. Workshop on Learning outcome analysis
15. Participation of faculty members in the Professional Development Programmes conducted by University Human Resource Centre may be encouraged.
16. Publication of articles in journals/books by the faculty members to be encouraged
17. Extension activities to be encouraged
18. Internships to be encouraged in all departments
19. Encourage the linkages between institutions for student projects and internships
20. MoU s with institutions of National/international importance
21. Shodhganga Membership, E journals, E books to be enhanced
22. Increase the accession of students and teachers to library
23. Scholarships to students need to be increased
24. Competence building initiatives: Guidance for competitive examinations, career counseling, soft skill development, etc.
25. Promotion of Alumni involvement in developmental activities of college
26. Implementation of e-governance
27. Encourage entrepreneurship
28. Value-based education to be promoted
29. Renew the activities of News channel
30. Green practices in campus
31. Incentives to teachers
32. Professional development programmes for TS and NTS
33. Preparations for third cycle of NAAC accreditation visit